

Instructions and Criteria for Hegele Grant Requests

Congregations of the Northwestern Pennsylvania Synod and other affiliated institutions wishing to receive a grant from the Hegele Endowment are required to write a grant proposal that follows this outline:

Goals/Purpose: What do you hope to accomplish?

Your goals must tie in some way with the main emphases of the Hegele Grant. This emphasis parallels that of the Synod:

Developing Leaders

Making Disciples

Forming Faith

Your goals should also be specific, clear, realistic, and where possible they should be measurable.

Rationale: Why do you want this project funded?

Description: Describe your project.

Who will be involved, who is the "target audience", how will you reach your goals, what is the timeline, what other funding will be used for the project.

Implementation: How will you reach your goals?

Staffing: If you will involve staff or use the grant to pay for staff, describe this here.

Partnerships: If you have partners list them here and how each partner will be engaged in the project.

Sustainability: How will you keep your project going?

Budget: Provide a detailed budget describing your request.

Please list specific areas (line items) for your project and whether they are coming from the Hegele Grant or from the Parish/Institution and provide a Total for each line.

The Synod Assembly has approved the following guidelines for Hegele grants:

1. Each grant proposal must address at least one of the NWPA Synod's emphases:
 - a. Developing Leaders
 - b. Making Disciples
 - c. Forming Faith
2. A grant will be awarded for one-time projects only. Grants will NOT be awarded for proposals that wish to sustain a multi-year project.
3. Projects are not to be for a line item in the entity's budget.
4. Grants will be awarded to those parishes and organizations that are supporting the project financially.